



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	MIHIR BHOJ P. G. COLLEGE
Name of the head of the Institution	Dr. Rajendra Singh
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01202662651
Mobile no.	8851589851
Registered Email	mbpgnaac@gmail.com
Alternate Email	mbciqac@gmail.com
Address	Mihir Bhoj P. G. College, District- Gautambudh Nagar
City/Town	Dadri
State/UT	Uttar pradesh
Pincode	203207

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Priyanka Yadav			
Phone no/Alternate Phone no.		01202662651			
Mobile no.		9999448639			
Registered Email		mbciqac@gmail.com			
Alternate Email		mbpgnaac@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://mihirbhojjpgcollege.edu.in/AQAR">http://mihirbhojjpgcollege.edu.in/AQAR</a>			
4. Whether Academic Calendar prepared during the year		No			
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.72	2014	10-Dec-2014	09-Dec-2019
6. Date of Establishment of IQAC			25-Jul-2013		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Promotion of co-curricular activities	10-Dec-2019 1		20		
IQAC meeting for Research and academic enhancement	04-Sep-2019 1		17		

IQAC meeting for admission process	10-Jul-2019 1	15
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 Nil	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Faculty members were motivated to attend Faculty Development Programmes

Feedback of teachers was taken from students

Departments were encouraged to conduct seminars and guest lectures

Internal academic audit of the departmental activities was conducted

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Ensure easy and effective delivery of lectures	Most of the teachers delivered bilingual lectures and notes were given to the students
Strict direction to be given to the teachers for timely assessment of the students	Departmental calendars were prepared and due weightage was given to various activities like class tests, MCQs, co-curricular activities etc. Timely internal assessment of the students was done and weaker students were identified & remedial classes were also held by the departments for such students.
Upgradation of laboratories	Departmental labs were upgraded as per the requirements of the respective department.
To promote research activities	Faculty members actively participated/ presented papers in seminars/ conferences, Faculty Development Programmes/ Workshops etc. Some of them also wrote research papers in national/ international journals and some got their books published.
Timely collection and analysis of feedback from teachers and students	At the end of the session, feedback was collected from teachers and students. The record of feedback analysis is kept with the IQAC.
No Files Uploaded !!!	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	27-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College does not have a full fledged Management Information System (MIS). However, we are using MIS partially for the coordination, control and visualization of information. These

include the following modules: 1. Finance and Accounts: The college makes best use of ICT in financial accounting. Salary of staff is prepared using Excel to minimize mistakes and save paper. The salary of the permanent staff is credited to their respective accounts online by treasury. 2. Administration: The College sends all notices related to college through WhatsApp group of teaching and nonteaching staff to improve flow of circulation of information. All these updates are also uploaded on the social media pages of the college for eg. Facebook. The college also communicates with affiliating university, with regional higher education office/ Directorate through mails. College uses CCTVs for monitoring to ensure safe environment in college.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to C. C. S. University, Meerut. Therefore, all the programmes run by the college follow the syllabus prescribed by the C. C. S. University. At the beginning of the academic session, an academic calendar is chalked out for the college in concurrence with the university academic calendar and departmental academic calendars. The academic calendar is detailed yet flexible enough to permit changes. The time table committee headed by the Principal and a senior faculty member frame a detailed time table for academic and co-curricular purposes to make sure that students engage equally in different types of activities in which they are expected to participate. The time table is viable enough to cover the available time frame as per the academic calendar of the college. The departments strive for effective curriculum delivery through a combination of time tested and innovative methods. In addition to the traditional chalk and talk method of teaching, the institute follows ICT enabled teaching as well. For the very purpose, the institute has four classrooms equipped with LED projectors, one smart room and a Wi-Fi enabled campus which is used by most of the faculty members extensively in day to day teaching to make curriculum delivery efficient and attractive.

Emphasis is given on interactive teaching wherein students' active participation is encouraged through quizzes, cross-questioning, group discussion etc. Subjects having practical aspect have their own well-equipped laboratories for experimenting and exploring the new technologies based on the syllabus. The college has a physical library with approximate 33500 books which are issued to students from time to time according to their need. The college believes in continuous internal assessment of the students. In this sequence, internal exams are held twice in an academic session at the UG level and twice in a semester at the PG level. On the basis of these internal assessments, advanced learners and slow learners are identified and are given guidance accordingly. Advanced learners are encouraged to take up competitive exams

conducted by UPSC, UPPSC, SSC, RRB etc. Slow learners, on the other hand, are given special attention. The college has a provision of departmental remedial classes for slow learners, wherein tough topics are illustrated lucidly enough that they can easily understand it. The college believes in constantly reviewing its mechanism of teaching and learning. In this sequence, well-planned feedback is taken every year from the students to know the actual effectiveness of the whole implemented process.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography	16
BA	Geography	110
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No

Parents	No
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Development is a continuous process. Keeping this in the mind, the college takes feedback on regular interval of a year from the students enrolled in annual system and semester-wise from the students enrolled in semester system. The feedback forms are collected from the following stakeholders for overall development of the college: 1. Students 2. Teachers. The Feedback forms are then analyzed to know the positive and negative points so that proper actions can be taken for providing better environment of teaching and research to the students as well as teaching faculty. The feedback is received from all the faculty members and ten percent of the total students. Feedback taken from the teachers includes 13 questions and a suggestion box. Students' feedback is rated on 5 point scale from 1 to 5. There are eighteen closed ended questions and one row for suggestions in the feedback questionnaire. Most of the students were satisfied with the syllabus covered and the teaching style of the teachers. Students also find that teachers are fair in internal evaluation process. The Teaching and mentoring process in college facilitates students in cognitive, social and emotional growth. Students are satisfied with the illustrations of teachers for explaining concepts through examples and applications. Most of the students were also fully satisfied with the teachers' identification of student's strengths and weaknesses to encourage them with providing right level of challenges. The students' feedback also shows that they also agree that the institution makes effort to engage them in the monitoring, review and continuous quality improvement of the teaching learning process. Some students demanded field visits for better understanding of the practical aspects of the subject, therefore, in session 2019- 20 some of the U.G. and P.G. departments took their students to the field visit. When student's suggestions were asked, there were mainly following suggestions: Better facilities of electricity, drinking water and cleaner washrooms. Keeping in mind the feedback, process for implementing the suggestions was initiated.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Mathematics	60	29	29
MSc	Chemistry	30	30	30
MA	Hindi	60	26	26
MA	Geography	30	18	18
BCom	N.A.	80	619	80
BSc	Maths Group	120	584	120
BSc	Biology Group	120	520	120
BA	N.A.	420	2468	420

[View File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1701	224	17	8	Nil

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	22	11	4	1	4
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

With the primary objective of enabling constructive and positive interaction, guidance and mentor-ship of students, the teachers perform the role of mentors. It is a particular form of relationship designed to provide personal and professional support to an individual. The mentor is more experienced than the mentee and makes use of that experience in a facilitative way to support the development of the mentee. In our college, the faculty members facilitate students who face crossroads at every other turn of their life. The teachers help students in improving their insight into various aspects of life, assist them in building self confidence and setting career goals. Our college has been catering to the needs of all round development of the students and taking care of their academic and stress related issues since the very beginning. The mentors are responsible for the general and specific well being of the allotted students. They provide assistance to students who encounter unexpected difficulties during their span of study. The teachers are actively engaged in guiding and counselling students to be physically and mentally fit and to develop awareness about health and legal women rights. They make their mentees aware about various career goals by giving information regarding several courses and available vacancies in several fields. Mentoring helps in increasing academic performance and decreases unexcused absences and tardiness and it also improves relationships with parents and decreases dropout rate. Mentors provide students with important information about college preparatory courses, financial aid and the college admissions process. Whether students enter college with a clear career path in mind, or they are intent on weighing their options, mentors help them discover and develop their interests and innermost passions. They keep students' best interests, abilities, skills and talents in mind, giving them influence and guidance they need to reach their highest potential. Mentoring is a valuable strategy to provide students with emotional and instrumental support they need to achieve the goal of a college degree. Beyond the classroom and lab, mentors assist students in career and life choices. Transitional times are most difficult for individuals who don't have a clear understanding of the environment or situation they're transitioning to. By providing information, guidance, and encouragement, mentors play an important role in nurturing students' college aspirations. In addition, mentoring for students in college helps them to feel more connected and engaged on campus, which can ultimately improve student outcomes. Along with introducing students to professionals and opportunities in their chosen field, mentors acquaint students with new resources and organizations. The most valuable aspect of mentorship is that each partnership is unique based on a student's individual circumstances, chosen field of study and career goals.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1925	25	1 : 77

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
34	25	9	4	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Bheekam Singh	Associate Professor	Member of Board of Studies in Geography in C. C. S. University, Meerut
2019	Dr. Sheela Gupta	Associate Professor	Counselors of the month, July by NSS-UP
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A	YEARLY	01/10/2020	04/12/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Quality education requires an effective teaching and learning environment both inside and outside the classroom. Assessment of performance is an internal part of teaching and learning process. In the beginning of every educational session there is an orientation program which gives an insight of entire course curriculum, question pattern etc. Mentoring system is implemented in the college , so that students can approach their mentors regarding any query related to the course curriculum. Tests and Assessments are conducted periodically. Students are encouraged to solve previous years question papers. Remedial classes are conducted for students who score less marks in assessments or those who are slow learners, so that they can become competent enough to clear their exams and enhance their knowledge. Tutorial classes are arranged on regular basis, so students can clarify their doubts regarding complex topics of the subject and prepare for their assessments. After every internal examination answer sheets are shown to students so that students can understand the evaluation process and if there are any queries it can be considered for rechecking. Multiple seminars, assignments and projects are conducted in every academic session. Assignment papers are provided to students before the final examination. These initiatives have helped the students to enhance their performance on various aspects like understanding of subject matter, writing skills and sharing of thoughts amongst each other.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Generally academic calendar starts from July month and ends in June month. As

this is a government aided college and affiliated to Chaudhary Charan Singh University, Meerut, so before finalizing the academic calendar of the college, the committee which makes the academic calendar goes through the government yearly calendar and university academic calendar. Once the academic calendar of the college is finalized, individual department also prepare their calendar in which course plan and co-curricular activities are dearly described. The college academic calendar includes all the important activities like orientation programs, starting of classes, celebration of important days, examination schedules, holidays etc. The college runs U.G. and P.G. courses. U.G. courses are on annual basis and their exams dates are declared by the university. Tentative dates are marked in the academic calendar. The P.G. courses are divided in two semesters in each year. There are two internal and one external exam in each semester. Internal exam dates are clearly declared in the academic calendar. The dates given in the calendar may differ slightly due to unavoidable reasons. In that case students are informed by notices posted on notice board, WhatsApp groups and through teachers. The academic calendar is prepared in such a way, that all the departments get a chance to participate and organize an event in the academic year. The head of the institution monitors the academic calendar closely so that all the activities and exams are completed in time and as per the calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://mihirbhojpcollege.edu.in/programoutcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
H	MSc	Mathematics	58	58	100
H	MSc	Chemistry	28	28	100
G	MA	Hindi	21	21	100
G	MA	Geography	14	14	100
C	BCom	NA	67	64	95.52
B	BSc	NA	126	123	97.61
A	BA	NA	245	218	88.97
No file uploaded.					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mihirbhojpcollege.edu.in/feedback>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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Nil	0	Nil	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	1	Nil
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	2
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	Nil	Nil
Presented papers	4	11	Nil	Nil
Resource persons	Nil	1	Nil	Nil
No file uploaded.				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Drive	NSS and NCC	3	120
<a href="#">View File</a>			

#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS and NCC	NSS and NCC	Plantation Drive	3	120
<a href="#">View File</a>				

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4134992	4134992

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nil	Nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32547	7867067	195	70127	32742	7937194
Reference Books	500	500000	90	90000	590	590000
CD &	80	Nil	20	Nil	100	Nil

Video						
Others (specify)	2000	39793	28	Nil	2028	39793
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Priyanka Yadav	Health and well being of children	Swayam Prabha	14/06/2020
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	1	0	0	1	17	20	0
Added	0	0	2	0	0	0	0	0	0
Total	20	1	3	0	0	1	17	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
107225	107225	4134992	4134992

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a standard established system and well defined procedures for the maintenance and utilization of physical and academic support facilities. The colleges policy is to ensure proper upkeep of various infrastructural and other facilities for their optimum utilization and effective college functioning. Various committees have been constituted at the college level by the head of the institution for the very purpose however, it is the college development and budget committee that looks after the overall planning and development of the college. Annual physical stock verification of all office

equipment, furniture, computers, laboratory equipment and library is conducted by these committees and a report is prepared and registered in the specific stock register. Besides, every department has its own stock register where in the record of equipment available in the laboratory and physical assets owned by the department are maintained. The annual budget for purchasing new and maintaining the existing physical and academic facilities is sanctioned and released by the college development and budget committee every year. Majority of maintenance expenditure is incurred from the college fee. The college has a generator to provide full power backup to the whole campus. Minor maintenance of electricity falls, furniture items, metal fixtures and other physical support facilities is carried out by the approval of concerned committee of maintenance. The college has hired electricians, plumbers, etc. on daily wages to upkeep proper maintenance of the college. Besides, the college has also hired temporary staff on contract basis for maintaining cleanliness of the college. The housekeeping of the classrooms, laboratories, library and the institute as a whole is taken care of by the contractual staff. The maintenance of departmental laboratories and library is taken care of by their respective department incharges. The maintenance of college library is looked after by the librarian. The college has a large ground for sports and cultural activities to provide students with various sports facilities like Football, Kho Kho, Kabaddi, Volleyball, Chess, Carrom board etc. The college also has a functional gymnasium. Maintenance of these sports facilities is upon physical education and sports department. The college has a dedicated team which takes care of all the latest news and updates to be uploaded on the college website and various social media handles of the college. Antivirus softwares have been installed on all the computers in the college used for both academic and official purpose. These are updated and renewed regularly. The security and safety of the college premises is ensured by installing security cameras (CCTV) at crucial places. Security guards are appointed by the management to look after the college 24/7. During examinations and other occasions police personnel are approached as per University guidelines. The building and maintenance committee of the college looks after the overall maintenance and renovation of the college building and improvement of various infrastructural facilities in the college.

<http://mihirbhojpgcollege.edu.in/proceduresandpolicies>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Government of Uttar Pradesh	636	1344290
b) International	Nil	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	06/11/2019	180	All the departments

Yoga	06/02/2020	100	Department of Physical Education
Remedial Classes	06/11/2019	130	All the departments
Soft skill development	10/10/2019	100	Department of English
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	10	B.Sc.	Science	Mihir Bhoj P. G. College Dadri	M.Sc. Mathematics
2019	15	B.Sc.	Science	Mihir Bhoj P. G. College Dadri	M.Sc. Chemistry
2019	14	B.A.	Arts	Mihir Bhoj P. G. College Dadri	M. A. Hindi



2019	11	B.A.	Arts	Mihir Bhoj P. G. College Dadri	M. A. Geography
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Day	College Level	300
Annual Sports Meet	College Level	300
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institute has a vibrant student council composed of class representatives nominated by faculty members in their respective classes. The student council actively involves some of the most brilliant minds of the college into its various academic and administrative activities. The student council aspires to empower students and responsibilities are delegated to them by various academic and administrative committees which will inculcate leadership qualities and executionary skills in them. The members of student council not only help in coordinating and conducting various academic, social, cultural and co-curricular activities, but also motivate other students to participate in them. They act as a medium of communication between the faculty members and students. Besides, college provides ample scope for students' representation in its various academic and administrative committees. For instance, the IQAC committee has one student and the sports committee, cultural committee and college magazine committee have two students each as their members.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

85

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Once in a year

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college practices decentralization and participative management to attain organisational harmony and to elevate the counter-productivity of rigid hierarchical system. The college prefers flexible hierarchical arrangement in administrative and academic management, which are democratic, decentralized and participatory. In this sequence, various administrative and academic committees are formed at the college level by the head of the institution and all the faculty members of the college are assigned roles in these committees as per their knack and capabilities. In the academic year 2019-20, 15 committees, including college development and budget committee, building and maintenance committee, IQAC, library committee, sports committee, cultural committee, admission committee, examination committee, NAAC Committee, etc., have been constituted for efficient and effective management of the college. These committees meet regularly to oversee various functions of the institution. In these meetings, the shortfalls of the administrative and academic structures of the college are discussed. The proceedings of these meetings are duly recorded and decisions taken in the meetings are circulated to all the concerned faculty and non faculty members. To ensure successful execution of the decisions taken in the meetings, the college follows decentralization through delegation of power. The college, thus, streamlines its functioning through committee system. The college also encourages students representation by inducting some of its brilliant and active students in various college committees. Besides, various students are also involved informally by various faculties in day-to-day management activities. This combination of formal and informal decentralization not only decentralises the system and makes management participatory, but it also brings transparency in the functioning of the system and a sense of belonging to the institution and its responsibilities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college is affiliated to C. C. S. University, Meerut and follows the guidelines and norms of the University in the admission process. Online application forms are filled by the eligible students for admission in the college. On the basis of online registration, the University declares a merit list and sends it to the college. The college admission committee, then, examines student's provisional offer

letters. Attached documents are also cross checked and verified with the original documents. Students are offered subject combinations on the basis of their own preference and on the number of seats available in a particular subject. The entire process is transparent enough.

Research and Development

The college is not a research centre. However, students of PG department of Geography have a paper on dissertation in their curriculum which prepares them for further research in their area of interest. The college also organizes talks, seminars and conferences etc. from time to time. The college also encourages its faculty members to attend refresher courses, faculty development programs, national and international seminars and conferences. The teachers are also motivated to publish their articles in journals and are encouraged to apply for minor and major research projects sponsored by UGC and other government agencies.

Examination and Evaluation

Along with the university annual and semester exams for the undergraduate and postgraduate programmes respectively, every department holds monthly tests, quizzes and hourly programmes according to their own schedule. Internal exams for the PG students are also conducted once in each semester. After evaluation, answer scripts are distributed to the students so that they can get themselves acquainted with the evaluation scheme and get their answers rechecked, in case they have any issue with the evaluation. Continuous evaluation by these methods helps the students to know their weaknesses and drawbacks and teachers help them through tutorials and extra classes, many times on one to one level as well. Apart from this, faculty wise orientation programme is conducted at the beginning of the session in which the students are informed about the paper pattern and marking scheme. Students are given time to time guidance to attempt previous year question papers.

Curriculum Development

The college is affiliated to C. C. S. University, Meerut and follows the curriculum prescribed by the University. Thus, the college has no direct role in the curriculum

development. However, the teachers are encouraged to include latest developments related to a topic in their classroom teaching. In dynamic subjects, this fills the vacuum between traditional and static part of the subject and latest knowledge in that area. In addition, some senior faculty members have also been members and conveners of the University's Board of Studies and contributed in the curriculum development.

Teaching and Learning

The primary role of a teacher is to disseminate the knowledge in a way that the students can understand easily. Keeping this in mind, the college encourages the faculty members to use innovative methods of teaching and make use of the available ICT tools. For this very purpose the college has 1 smart room, 4 LED projectors and a wifi enabled campus. The IQAC in its meetings motivates teachers to attend various courses on teaching pedagogy offered by different institutions. Students are also encouraged to get themselves acquainted with the usage of ICT tools. A computer lab comes handy for this purpose.

Library, ICT and Physical Infrastructure / Instrumentation

The automation of the library is under process. OPAC, INFLIBNET, N-LIST are the topmost priority of the college. The process for library infrastructural augmentation has already been initiated. Bar-coding of books has been done. There's a rich book bank in which students, teachers and all others are encouraged to donate books. The college also promotes this book bank during various events. Time to time up-gradation of computers is done. Software licenses are renewed as per the requirement. All the computers have latest version of softwares installed.

Human Resource Management

On the basis of nature of job, the college staff can be divided into 2 categories- Teaching Staff and Non Teaching Staff. The teaching staff can further be classified into Permanent teachers, Approved teachers and tutors (appointed only on requirement basis for a limited time). Similarly, non teaching staff can be classified into permanent and temporary employees. The college has different committees in which responsibilities are assigned on

seniority basis, however, due weightage is given to member's area of expertise.

No undue hindrances are created in career progression. Temporary members of non teaching staff are given out of turn promotion as an incentive, if they further enhance their knowledge and expertise or acquire higher educational qualification. There's a grievance redressal cell in which anyone can share his/ her grievance, in case s/he has one.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The college sends all notices related to college through WhatsApp group of teaching and nonteaching staff to improve flow of circulation of information. All these updates are also uploaded on the social media pages of the college for eg. Facebook. The college also communicates with affiliating university, with regional higher education officer/ Directorate through mails. College uses CCTVs for monitoring to ensure safe environment in college.</p>
Finance and Accounts	<p>The college makes best use of ICT in financial accounting. Salary of staff is prepared using Excel to minimize mistakes and wastage of papers. The salary of the permanent staff is credited to their respective accounts online by treasury.</p>
Student Admission and Support	<p>Online application forms are filled by the eligible students for admission in the college. On the basis of online registration forms, the University declares a merit list and sends it to the college. The college admission committee, then, examines student's provisional offer letters. Attached document are also .cross checked and verified with the original documents.</p> <p>Students are offered subject combinations on the basis of their own preference and on the number of seats available in a particular subject.</p>
Examination	<p>All the work related to operation of exams is done online. Students fill their examination forms on University website and submit it to college. College confirms students through login id provided by university. College confirms students through login id</p>

provided by university. The college uploads video of opening of question paper envelopes of every shift to the e-mail ID and whatsapp number provided by the university. CCTVs are used for monitoring of students.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	12/02/2020	03/03/2020	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	10	10	9

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers Association	Non Teaching Welfare Association	As per Department of Social Welfare, Government of Uttar Pradesh

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College has a full time accountant who maintains the college accounts. The Internal Audit is conducted by a senior member nominated by the Gurjar Vidya Sabha (Parental Body). Internal audit includes: Regular Accounts Audit and certification of Annual Financial Statements. External audit is done by the Government of Uttar Pradesh.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Gurjar Vidya Sabha (Parental Body)	1900000	Salary component
No file uploaded.		

6.4.3 – Total corpus fund generated

1900000
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC
Administrative	No	Null	No	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. There is no tradition of Parent- Teacher association in our college. Contact details of the faculty members are available with the students and parents are free to contact teachers, if needed. 2. Parents are also summoned if their wards are found engaging in anti-social activities or in some disruptive behavior, if they have a shortage of attendance or are not performing well in the classroom activities. 3. Parents are also invited in college programs like cultural day and annual games celebration.

6.5.3 – Development programmes for support staff (at least three)

1. Temporary employees of non teaching staff are given out of turn promotion as an incentive, if they further enhance their knowledge and expertise or acquire higher educational qualification. 2. The wards of the support staff also get concessions in their fees by the Principal and management committee 3. Teaching staff liberally lends study materials to non teaching staff and their wards.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. For the safety and security of students the whole campus of the college is under the surveillance of CCTV cameras. 2. 4 new classrooms have been built. 3. 4 new permanent faculty members have joined.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	IQAC meeting for admission process	10/07/2019	10/07/2019	10/07/2019	15
2019	IQAC meeting Research and academic enhancement	04/09/2019	04/09/2019	04/09/2019	20
2019	Promotion of co-curricular activities	10/12/2019	10/12/2019	10/12/2019	17
No file uploaded.					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster making competition on girl child nutrition under nutrition month	11/09/2019	11/09/2019	70	24
Awareness Programme on Beti Bachao Beti Padhao	02/12/2019	02/12/2019	78	30
Nukkad natak on women empowerment	07/01/2020	07/01/2020	38	12
Nukkad natak on dowry	08/01/2020	08/01/2020	38	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Minimal use of plastics. 2. Plantation Drive

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2019	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Voters Awareness Week	21/01/2019	25/01/2019	150
Teachers Day	05/09/2019	05/09/2019	22
International Day of Non- Violence	02/10/2019	02/10/2019	160
World Human Rights Day	10/12/2019	10/12/2019	168
World Environment Day	05/06/2020	05/06/2020	38
Earth Day	22/04/2020	22/04/2020	34
Independence Day	15/08/2019	15/08/2019	110
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rainwater harvesting 2. Minimal use of plastics 3. Plantation drive 4. Restricted entry of vehicles inside the campus 5. Making students aware of solid waste management- 1) segregation of wastage 2) compost pit digging
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## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

The College demonstrates a balance in academic and life training programme and provides opportunities to its students to strengthen their bond with the society. The NCC, NSS, Rover Rangers programmes inspire the students to develop a sense of social responsibility. These programmes encourage the students to look beyond the boundaries of class rooms and enable them to take up challenges in their life. It helps to facilitate self-growth, self-worth and actualization of potential of the students. The college also promotes the use of technology in the process of learning. The smart boards in all lecture rooms, allow teachers to advice and guide students through videos and ppt. The audio-visual aids assist the teachers to enable students to understand their syllabus in the light of wider perspectives. The college nurtures the students in such a way that they choose the right path to walk in life. The college aims at not just impartant quality education to the students, but it also aims at their overall personality development by involving them in various community services. the college has a very dynamic unit of NSS volunteers that has been active in organising various programmes in that sensitizing local masses towards crucial issues of social relevance such as health, hygiene and education, women empowerment, environment and sustainability, etc. Some of the community service

programmes organised by the NSS unit during 2019-20 are as follows:- 1) Plantation drive in and around the college campus in the month of August 2019. 2) Swachhta Pakhwada was celebrated in the college and its adjacent localities from 1st August, 2019 to 15th August, 2019. 3) Poshan maah was celebrated in the college during the month of September 2019. 4) an awareness program was conducted on 20th November, 2019 in neighbouring localities. 5) A women centric Cultural event was organised by the college on 2nd December, 2019 where in various programmes were presented by the students targeting issues like child marriage, female foeticide, dowry etc. 6) fit India movement was celebrated in the college from 18th January, 2020 to 24th January, 2020 where in students were encouraged to participate in various activities like cycling, PT, kho-kho, volleyball, yoga, martial arts, etc. 7) NSS volunteers spread awareness among the locals regarding leprosy under Sparsh leprosy awareness campaign on 7th February, 2020. 8) The NSS unit volunteered for Fight against covid-19 campaign in neighbouring villages wherein awareness was spread regarding covid-19, its symptoms, social distancing and sanitisation and masks were also distributed among villagers. Thus, both students and teachers have been actively involved in these community services thereby developing social bonding with the locals of the region.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mihirbhojpgcollege.edu.in/BestPractices>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mihir Bhoj College, Dadri was established in 1968 with Science department in Maths, Chemistry and Physics subjects and got affiliation with CCS university. It was further enlarged with Zoology and Botany subjects in 1970 and English, History, Hindi, Economics and Political Science in 1979, Geography in 1985. Presently Hindi, Mathematics, Chemistry, and Geography subjects are taught at the Postgraduate level. The college is spread in about 24000 square meters in a green and peaceful atmosphere making it a right place for studious students. The college has been established as a co-educational institution with a clear vision to establish ourself as a leading college providing higher education of higher standard with integrity, consistency and due diligence. To achieve our vision, we have made mission to prepare the future generation with academic excellence and practical skill set needed to face global challenges and lead the country into the world of the future. So to make our students academically excellent, we are providing quality education and for increasing practical skill to face global challenges to lead the country, we believe in the holistic development of our students from body, mind and soul as Mahatma Gandhi Ji once said, " By Education I mean an all-round drawing out of the best in child and man ?body, mind and spirit". We also believe that we can lead the country and world if we decrease the gender gap and are able to provide equal opportunities to both genders with quality higher education at a low-cost education fee.

Provide the weblink of the institution

<http://mihirbhojpgcollege.edu.in/institutionaldistinctiveness>

### 8.Future Plans of Actions for Next Academic Year

For the new academic year, different value-added courses are to be started by the college as value-added courses add extra features in the qualification of students. These courses will also help the students to widen their horizon of knowledge and make them acquaint with the practical way of life or thinking. Lab in any college plays a very important role to develop mental skills and practical

knowledge of students if it is skilfully mixed with the theoretical aspect of teaching. So, for this our institute is planning to upgrade the departmental labs of our college with latest equipment. The institution also plans to increase the number of guest lectures in both offline and online mode to ensure the maximum participation of college students and teachers. Presently we have a good Wi-Fi connection in our college but we are planning to upgrade the bandwidth of the connection to enhance the quality of internet accessibility. This will be very helpful for conducting online classes, running of computer lab, language lab, smart room etc. Library is considered the heart of any institution as it improves the knowledge of the students. We have relevant books and magazines related to each subject in our college library. The college has also subscribed to Hindi and English dailies to keep the students updated with the latest state of affairs across the globe. If a library is fully furnished with the latest tools and software for searching the books as well as maintaining the record of borrowed and newly added books, the library can be called a well-equipped library. For the same purpose, the college is determined to initiate the process of library automation and make the library equipped with latest tools and software. Language plays a very important role in the overall development of a student. For this purpose, we will also try to establish language labs. In addition, different software related to language enhancement like pronunciation checker and correct the sentence, etc. shall also be installed in computer lab.