

**Mihir Bhoj PG College, Dadri, G.B. Nagar (Uttar Pradesh)**

**Academic Audit 2020-2021**

Department of .....

**Note:** Write 'NA' where question is not applicable or data isn't available

Year of establishment: I. UG Department: .....

II. PG Department: .....

**Criterion 1: Curricular Aspects**

1. Departmental Academic Calendar Prepared (If yes, attach a separate sheet) : Yes/ No

2. Departmental Time-Table Prepared (If yes, attach a separate sheet) : Yes/ No

3. Value added course (if any):

I. Nomenclature of the Course: .....

II. Number of students enrolled:.....

4. Vocational Course offered by the department (if any):

I. Nomenclature of the Course: .....

II. Number of enrolled students:.....

5. Add on/ Certificate Courses offered by the department (if any):

Number of enrolled students:.....

6. Are the internal assessment records maintained properly? : Yes/ No

7. Name of the teachers who participated in following university level activities during the session:

● Academic Council/Board of Studies: .....

● Setting of question papers:  
.....

● Designing and development of curriculum for add on/certificate/diploma course:  
.....

- Assessment/evaluation process: .....
8. Project work/field work/internship (if any):
- Name of the programme/project: .....
  - Number of students enrolled: .....
9. Department obtains feedback from the students : Yes/ No

**Criterion-II: Teaching, Learning and Evaluation**

1. Total number of full time teachers - (in UG): .....
- (in PG): .....
2. Total number of temporary teachers (if any)- (in UG): .....
- (in PG): .....
3. Name, designation, highest qualification and years of experience of the teachers:
- In UG:
- a. ....
  - b. ....
  - c. ....
- In PG:
- a. ....
  - b. ....
  - c. ....
4. Total number of teachers using **ICT-enabled tools** for teaching- learning process:.....
5. Total number of sanctioned seats for students (1st Year): ..... (in UG)
- ..... (in PG)
6. Total number of students admitted: .....(in UG)
- ..... (in PG)

**Criterion-III: Research, Consultancy and Extension**

1. Research projects funded by the Government and NGOs (Attach separate sheets, if needed):.....
2. Seminars/webinars/conferences/workshops organised by the department (Attach separate sheets, if needed):.....
3. Papers published by the faculty members in UGC-listed and peer-reviewed journals (Attach separate sheets, if needed):.....
4. Papers published by the faculty members in national/international conference proceedings (Attach separate sheets, if needed):.....
5. Books/chapters in edited volumes/books published by faculty members (Attach separate sheets, if needed):.....
6. Faculty exchange/Student exchange/internship/field trip/job training (if any, mention the details and total of enrolled students):.....
7. Extension/Guest Lectures by eminent Scholars : .....

**Criterion-IV: Infrastructure and Learning Resources**

It was found that the department has functional infrastructure and learning resources for the teaching- learning process i.e. laboratories, computers etc.

Mention other facilities, available in the department (if any) .....

**Criterion-V: Students' Support and Progression**

1. Number of students who got admission in higher studies: .....
2. Number of students who got placement (in any field) during the year:.....
3. Number of capacity building and skill enhancement programs conducted by the department such as soft skill, coaching for competitive exams, remedial coaching, communication skill, life skill, ICT/computing skill (if any, give the details of the programs such as name of the program, no. of students enrolled and the no. of qualified students) (attach separate sheet, if needed): .....

**Criterion-VI: Governance, Leadership and Management**

1. Number of teachers attending professional development/administrative training programs organized by the college (if any, give the name of the program and no. of teachers attending the program): .....

2. Number of teachers attending online/offline Faculty/Professional Development Programs, orientation/induction programs, refresher courses, short term courses, etc. : ..  
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**Criterion-VII: Innovation and Best Practices**

Give details of various innovative and best practices (curricular/pedagogical) carried out at departmental level:

1. Name of the best/innovative practice: .....
2. Number of students benefited: .....

**SWOC Analysis:**

- I. Strength:  
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.....  
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- II. Weakness:  
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- III. Opportunities:  
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- IV. Challenges:  
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**Vision for the Future (Articulate the vision of the department and future plans in 100 words):**

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**Signature of the Head of the Department**

**Date:**